



## **HPE Department Student Major Professional Development Points (PDP)**

### **What is Professional Development?**

- Professional development is the learning of skills by students to assist them when functioning as a professional in their chosen field.
- Students in RIC HPE programs of study will benefit from learning opportunities that complement discipline knowledge and discipline specific skills learned from required courses.
- Students gain practical experience and additional training outside of the classroom setting.
- The HPE department recognizes the importance of professional development opportunities that incorporate principles of **social justice**. These opportunities will prepare students to address inequity, and promote possibility in life choices and quality of life for all individuals in school and community settings.

**Why is Professional Development Important?** Students will begin to make the transition from student to professional. Acquiring professional experience during your college increases your chance of being hired.

### **What Do I Have To Do To Complete This Requirement?**

1. Students in all HPE programs will complete **16 PDP** prior to internship or student teaching semester.
2. PDP are based on hours spent on each activity and a maximum of 3 points is earned for all-day events
3. Students must complete PDP in each of the professional experience categories listed below.
4. **A maximum of 2 points can be earned through course requirements.**
5. *Double Major Teacher Candidates must earn 8 points in both content areas*
6. *Documentation of at least 4 PDP **MUST BE completed with a social justice focus.***
7. **To stay on track students should complete 8 PDP by HPE 413 (Teacher Prep) or HPE 300/301 (CHW students).** PDP points **MUST BE** completed prior to submission of Preparing to Teach Portfolio or Internship application (CHW).
8. *It is highly recommended students complete points in the Discipline Knowledge and Skills category- shadowing, volunteering, etc. - active participation in the field*

**PDP Categories:** Students must earn points in all of the categories.

1. Professional Service Involvement
2. Discipline Knowledge and Skills
3. Service-Volunteer Work

### **Where do I learn about Professional Development Opportunities?**

- HPE website under Upcoming Events & Professional Development Opportunities
- Announced in class, posted in the Murray Center lounge, and on the RIC website

### **How do I document my Professional Development Points?**

All PDP must be well-documented in order to count and submit documentation to your advisor. Points can be documented as follows:

- Student sign-in during a HPE run event. Names are distributed to advisors.
- Attendance at events, presentations, trainings are documented through letters of acceptance, certificates, signature from event facilitator and conference receipts. Documentation must include completion of the PDP documentation form. See form on page 4. Please turn this form into your advisor.

## Professional Development Categories & Points

1. Professional Service Involvement	Points
<ul style="list-style-type: none"> <li>● <b>Active Membership in a Professional Organization:</b> Join a state, district, and/or national professional organizations) related to your major.</li> </ul>	1 pt./year
<ul style="list-style-type: none"> <li>● <b>Hold an office in the HPE Health and Wellness Club</b></li> </ul>	2 pts.
<ul style="list-style-type: none"> <li>● <b>Active member in HPE Health and Wellness Club:</b> Attend a minimum of 50% of club meetings and participate in 50% of club activities.</li> </ul>	1 pt./year
2. Discipline Knowledge and Skills	Points
<ul style="list-style-type: none"> <li>● <b>Attendance at Workshops, Presentations, or a Professional Conferences</b> <ul style="list-style-type: none"> <li>○ Linked with your program of study</li> <li>○ State, district and/or national conferences</li> <li>○ College and/or community-based workshops/presentations</li> </ul> </li> </ul>	1 pt. 1-3 hrs. 2 pts. 4 hrs. 3 pts. 5+ hrs.
<ul style="list-style-type: none"> <li>● <b>Shadowing:</b> Observe a professional in your chosen field during a typical workday. <i>Students must document shadowing hours.</i></li> </ul>	<i>same as above</i>
<ul style="list-style-type: none"> <li>● <b>Training and Certification:</b> <ul style="list-style-type: none"> <li>○ Complete a training, workshop, or webinar</li> <li>○ Pass a certification exam related to your field of study</li> </ul> <i>Students must document hours spent during the training and/or achievement of certification. *CSCS, CEP, and CHES may sit for the exam</i> </li> </ul>	<i>same as above</i>
<ul style="list-style-type: none"> <li>● <b>Present at a Conference:</b> (documentation: conference program)</li> </ul>	1 pt.
3. Service-Volunteer Work	Points
<ul style="list-style-type: none"> <li>● <b>Volunteer to work with organization linked with your program of study.</b> <i>Students must document volunteer.</i></li> </ul>	1 pt. 1-3 hrs. 2 pts. 4 hrs. 3 pts. 5+ hrs.
<ul style="list-style-type: none"> <li>● <b>Assist a faculty member with an event, research, or class activities.</b></li> </ul>	

**Social Justice Focus:** Professional development activities that address inequities and build skills to become a stronger social justice advocate and agent of change (for example, Diversity, Cultural Competence, Aspects of Race and Culture, Healthy Communities, Addressing Differences, etc.)

**HPE Student Major Professional Development Points (PDP) Document (16 pts.)**

Name: \_\_\_\_\_

Major: \_\_\_\_\_

Advisors Signature: \_\_\_\_\_

PDP Description	Hours	Points	Sem./Yr.	Documentation	Adv. Sig.
<b>Category 1: Professional Service Involvement</b>					
<b>Category 2: Discipline Knowledge and Skills</b>					
<b>Category 3: Service-Volunteer Work</b>					
<b>Total</b>					



## HPE Student Major Professional Development Points (PDP) Documentation Form

**Directions:**

1. Please print and make several copies.
2. Complete section A.
3. Take this with you to Professional Development events and have the speaker or facilitator document your attendance by signing the form.
4. Return the form to your advisor.

<b>A. Professional Development Point - Event Description</b>			
<b>Student Name:</b> _____			
Name of Event	Date and Time	Location	PDP Category Check One
			<input type="checkbox"/> Professional Service Involvement <input type="checkbox"/> Discipline Knowledge and Skills <input type="checkbox"/> Service-Volunteer Work
<b>B. Documentation of Student Attendance at Event</b>			
<b>Event Speaker/Facilitator Name:</b> _____			
<b>Signature:</b> _____			
<b>Email address of speaker/facilitator:</b> _____			